

MODULES & FEATURES

Applicant Management

- Job Search by Multiple Filters
- Profile Registration
- Self Registration and Schedule for Interview
- Application Tracking
- Apply for Relevant Job
- Initial Assessment Questionnaire
- Interview [Telephone/ Video/ In-Person]
- Feedback Submission

Administration Management

- Company/ Department Configuration
- Registration of Candidates for Specific Job Listing
- Configuring Interview Templates Based on Multiple Selection/Text/Voice/Video Prompts
- Social Media Promotion and Distribution of Job Listing
- Milestone and Task Management
- HR Admin Dashboard for Complete Tracking of Applicants, Job Positions, Deadlines
- Personality Assessment Templates
- Background Check Integration for Candidates
- Built in Inbound/Outbound Messaging using Secure Text/Secure Email/Phone/Fax
- Listing of Jobs Based on Profiles
- Defining and Configuring Interview Templates Based on Profiles
- Tracking of Candidate's Recruit of Phases
- Real Time Interview Scheduling Through Webex or Onsite
- Tracking Recruitment Goals
- Telephone/Video Interview Modules
- Reference Verification Details for Candidates
- Document Management for Candidates, Job Positions, Applicant Evaluations

Employee Management

- Applicant to Employee Conversion Management
- Document Management
- Employee Clocking and Attendance Management
- Personal Calendar Management
- Customizable Daily Reporting Modules
- Resource Module for Documents, Audio or Video Sharing
- Tracking Document Signing Process
- Tracking Employee Training and Evaluation
- Tracking Yearly Performance Appraisals and Incentive
- Monitoring Employee Activity and Productivity
- Internal Messaging Platform
- Discussion Group and Forums

Configuration

- Employer Branded Landing Page
- White Label Options
- Configurable Theme Templates

Please contact us directly on

908.834.1608 for further details.

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